(Date)

The Director

Green Mark Department (New Development)

Building and Construction Authority

52 Jurong Gateway Road

#12-01

Singapore 608550

Dear Sir/ Madam,

**DECLARATION ON GREEN MARK FEATURES IMPLEMENTED IN (project name)**

We hereby declare the list of variations in project design and green features incorporated in the above-mentioned development, tabulated in Table 1: Variation List of Features. This is made in comparison with those features committed during the Green Mark actual assessment.

Moreover, additional green feature(s) incorporated in the development which are not highlighted during the actual assessment, are listed in Table 2: List of Additional Features.

Besides the above-mentioned listed green features, we declare that the information submitted in Table 3 and Table 4 is accordance to information submitted for Green Mark assessment and Table 4 is the actual consumption of the building and performance of equipment in the building. There is no other variation in the project design and green features incorporated in the development as per commitment made during the actual assessment. Should there be any queries, please do not hesitate to contact us.

Thank you.

Yours faithfully,

(Person-in-charge, Building owner representative )

(Company Name, Designation)

(Contact No., email address)

Table 1: Variation List of Features

|  |  |  |  |
| --- | --- | --- | --- |
| **Item No.** | **Item Description** | **Description of Variation(s)** | **Rectification to Variation(s)****(to be filled in by Assessors)**  |
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Table 2: List of Additional Features

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| **Item No.** | **Item Description** | **Remark(s)** | **Evaluation of Feature(s)****(to be filled in by Assessors)** |
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**Table 3: Information Submitted for Green Mark Assessment - Energy Modelling**

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| **S/N** | **Building Information**  | **Green Mark Assessment** **(Information submitted for assessment - Energy Modelling)** |
| 1 | High receptable load with cap at 25% reference model | (Yes/No) |
| 2 | Energy savings (%) |  |

**Table 4: Summary of Actual Consumption of Energy by End Use including Efficiency Indicators**

|  |
| --- |
| **AI calculator inputs, results and print screen****[Insert results here]** |

PROJECT INFORMATION:

|  |  |  |  |
| --- | --- | --- | --- |
| **Names of Contact Person for Site Verification (client representative and consultants)**  | **Company**  | **DID/ HP** | **Email Address** |
|  |  |  |  |
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